

Framework Agreement For the Supply and Delivery of HP Toner Cartridges (Consumables) for the Procurement Service

KNOW ALL MEN BY THESE PRESENTS:

This Agreement made and entered into this 2nd day of DECEMBER 2021, by and between:

PROCUREMENT SERVICE – DEPARTMENT OF BUDGET AND MANAGEMENT, a government agency duly organized and existing under the laws of the Republic of the Philippines having its principal office at PS Complex, Cristobal Street, Paco, Manila, represented by **ATTY. JASONMER L. UAYAN, OIC-Executive Director V**, hereinafter referred to as the “**PS-DBM**”;

and

INTEGRATED COMPUTER SYSTEMS, INC., a corporation duly organized and existing under the laws of the Republic of the Philippines and having its principal office at 3/F Limketkai Building, Ortigas Avenue, San Juan City, Metro Manila, represented by JOYCE ANTONIA GUANTON, **Authorized Representative** hereinafter referred to as the “**Supplier**”;

WITNESSETH, that:

WHEREAS, the **PS-DBM**, decided to use Framework Agreement on its procurement project Supply and Delivery of HP Toner Cartridges (Consumables) for the Procurement Service;

WHEREAS, this Agreement is for the option to purchase the goods determined to be necessary and desirable to address and satisfy the needs of **PS-DBM** as the central source of commonly used supplies and equipment of the Philippine Government, but by its nature, use or characteristic, the quantity and exact time of need cannot be accurately pre-determined, viz:

Lot No.	QTY.	UOM	Item Description	Unit Price	Total Price
1	6,861	Cartridges	Toner Cart, HP Q2612A, Black	₱ 3,600.00	₱ 24,699,600.00
2	618	Cartridges	Toner Cart, HP Q7553A, Black	₱ 4,500.00	₱ 2,781,000.00

WHEREAS, **PS-DBM** has the option to purchase the items provided in the Framework Agreement List, attached and made an integral part of this Agreement as provided in Article I, on a date and time to be determined in the Call-Off to be issued for such purpose by **PS-DBM**; and

WHEREAS, the **Supplier** which passed the eligibility screening conducted by **PS-DBM**, shall maintain and update the eligibility requirements during the period of this Agreement and shall honor all obligations under this Framework Agreement.

SIGNATURE REDACTED

ATTY. JASONMER L. UAYAN
OIC-Executive Director V, PS

SIGNATURE REDACTED

ATTY. MARTIN JAY I. ALPARAQUE
OIC-Director IV, Procurement Group, PS

SIGNATURE REDACTED

JOYCE ANTONIA GUANTON
Authorized Representative
Integrated Computer Systems, Inc.

SIGNATURE REDACTED

KARLITO P. BOUTIERA

NOW, THEREFORE, the parties hereby agree as follows:

**Article I
GENERAL CONSIDERATIONS**

1. This Framework Agreement is an option contract. **PS-DBM** is given the option to either purchase the identified items in the Framework Agreement or not to purchase at all. The discretion to exercise the option falls solely with **PS-DBM** as the Procuring Entity. The **Supplier** may not require or demand for the latter to purchase the items in the Framework Agreement List.
2. In this Framework Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract as reflected in the Bid Documents attending the procurement and made an integral part of this Agreement;
3. The following documents shall be deemed to form and be read and construed as part of this Agreement:
 - a. the Supplier's Bid, including the Technical and Financial Proposals, and all other documents/statements submitted (e.g. bidder's response to clarifications on the bid), including corrections to the bid resulting from the Procuring Entity's bid evaluation;
 - b. the Framework Agreement List and the Technical Specifications;
 - c. the Bid Documents, including the Supplemental Bid Bulletins issued;
 - d. the Performance Security or Performance Securing Declaration;
 - e. the Procuring Entity's Notice to Execute Framework Agreement; and
 - f. Call-Offs.

**Article II
DURATION**

The term of this Agreement shall be from DEC-02, 2021 to DEC-02, 2022 unless sooner revoked by both parties or until the full exhaustion of the maximum quantities;

**Article III
CONSIDERATION**

For the consideration of one peso (Php 1.00), **PS-DBM** has the option to purchase any or all of the items in the Framework Agreement List through the issuance of Call-off and the **Supplier** commits to deliver the goods and perform the services subject to the conditions of the Call-off.

SIGNATURE REDACTED

ATTY. JASONMER L. UAYAN
OIC-Executive Director V, PS

SIGNATURE REDACTED

ATTY. EARVIN JAY I. ALVARAQUE
OIC-Director IV, Procurement Group, PS

SIGNATURE REDACTED

JOSIE ANNE G. GUNAWAN
Authorized Representative
Integrated Computer Systems, Inc.

SIGNATURE REDACTED

WISBEN P. GONZALEZ

Article IV
PERFECTION OF PROCUREMENT CONTRACT

The Framework Agreement being an option contract, a procurement contract is perfected only when the Procuring Entity exercises the option to procure any item from the Framework Agreement List through the issuance of a Call-off.

Article V
OBLIGATION TO ANSWER A CALL-OFF

Once **PS-DBM** issues a Call-off, the **Supplier** is bound to deliver the goods or perform the services identified at the time and date specified in the Call-off. All rules and guidelines governing the implementation of procurement contracts under RA No. 9184 and its revised IRR shall be applicable.

Failure on the part of the **Supplier** to deliver goods or perform the services shall warrant the forfeiture of performance security or performance securing declaration and imposition of liquidated damages as provided for in the Guidelines on the use of Framework Agreement by all Procuring Entities without prejudice to all other applicable sanctions.

Article VI
TERMS AND CONDITIONS

The terms and conditions of this Framework Agreement shall be governed by Guidelines on the Use of Framework Agreement by all Procuring Entity and all relevant issuance of the GPPB.

IN WITNESS whereof, the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines, on the day and year first above written.

**PROCUREMENT SERVICE -
DEPARTMENT OF BUDGET AND
MANAGEMENT**

**INTEGRATED COMPUTER
SYSTEMS, INC.**

By signing this Agreement, I also confirm that I am authorized to sign on behalf of PS-DBM.

By signing this Agreement, I also confirm that I am authorized to sign on behalf of Integrated Computer Systems, Inc.


ATTY. JASONMER L. UAYAN
OIC-Executive Director V


JOYCE HUNTER GUANZON
Authorized Representative

WITNESSES


ATTY. KARVIN JAY I. ALPARAQUE
OIC-Director IV, Procurement Group, PS


ROBERTO P. SERRANO

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES }
CITY OF MANILA } S.S

13 DEC 2021

BEFORE ME, a Notary Public for and in the City of Manila this ___ day of ___ 2021 appeared the following persons presenting to me their respective identifications, to wit:

Table with 4 columns: Name, Competent Evidence of Identity, Date of Issue, Place of Issue. Rows include ATTY. JASONMER L. UAYAN and JOYCE ANDREA A. GUANZON.

known to me to be the same persons who executed and voluntarily signed the foregoing FRAMEWORK AGREEMENT which they acknowledged before me as their own free and voluntary act and deed and with full authority to sign in that capacity.

This instrument refers to the FRAMEWORK AGREEMENT FOR THE SUPPLY AND DELIVERY OF HP TONER CARTRIDGES (Consumables) FOR THE PROCUREMENT SERVICE and consists of four (4) pages including this page where the Acknowledgment is written, duly signed by the parties and their instrumental witnesses thereof.

WITNESS MY HAND AND SEAL on the date and place above-written.

Doc. No. 295;
Page No. 59;
Book No. 86;
Series of 20 21

NOTARY PUBLIC
ATTY. JOHN EDWARD T. ANG
Notary Public for City of Manila
Notarial Commission No. 2020-003 Unit: 12/31/2021 Manila
2/F Midland Plaza Hotel, Ad. Corbett St., Ermita, Manila
TBP No. 134650 Issued on Dec. 04, 2020 until Dec. 31, 2021 Pasig City
PIL No. 9821951 Issued on Jan 4, 2021 until Dec. 31, 2021 Manila
LSP No. 03431 Issued on May 29, 2017
MPLC No. 03-001718C issued on Jan. 24, 2019 valid until April 14, 2022



CONTRACT/PURCHASE ORDER

No. **PO22-01263-CSE**

To: **INTEGRATED COMPUTER SYSTEMS, INC.**
 3/T Linkelkal Bldg., Ortigas Ave.

Date August 08, 2022
 Reference: **PUBLIC**
 BIDDING No. 2021-FA017-
 Date of PB: PDX
 12/02/2021

San Juan City
 Metro Manila

Please deliver the article(s)/product(s)/supplies/materials listed below priced in accordance with your Quotation No. _____ dated _____ subject to the Terms and Conditions enumerated at the back hereof: -XXX- -XXX-

Item No.	ITEM and DESCRIPTION/SPECIFICATIONS/STOCK No.	QTY	UNIT	UNIT PRICE	AMOUNT
1	TONER CART, HP Q2612A, Black Lot No. 1 ***** For complete and detailed specifications, please refer to the following attached documents: a. Technical Evaluation Report; b. Resolution No. TSRC-2021-001 (if applicable). The following documents shall be deemed to form and be read and construed as part of this Call-Off Order: a) the Supplier's Bid, including the Technical and Financial Proposals, and all other documents/ Statements submitted (e.g. bidder's response to clarifications on the bid), including corrections to the bid resulting from the Procuring Entity's bid evaluation; b) Framework Agreement List	644	CART	3,600.0000	2,318,400.00

CERTIFIED COPY ON FILE
 SHERILYN R. MANZANO

TOTAL AMOUNT P 2,318,400.00

PLACE OF DELIVERY:
**PROCUREMENT SERVICE-DBM WAREHOUSE
 RR ROAD, CRISTOBAL ST., PACO, MANILA**

DELIVERY INSTRUCTIONS:
 Within fifteen (15) calendar days upon receipt of Call-Off
17 AUG 2022

FUNDS AVAILABILITY CERTIFIED BY:
 SIGNATURE REDACTED
AMY T. DELA CRUZ
 ACCOUNTANT
17 AUG 2022
 DATE

AUTHORIZED BY:
 SIGNATURE REDACTED
ATTY. PHILIP JOSE T. VERA CRUZ
 DIRECTOR
8/29/22
 DATE

Purchase Order received and accepted by MS. JOYCE ANDREA A. GUANZON AUTHORIZED REPRESENTATIVE (SIGNATURE OVER PRINTED NAME)
 INTEGRATED COMPUTER SYSTEMS, INC. NAME OF SUPPLIER
 DATE RECEIVED
 DUE DATE



CONTRACT/PURCHASE ORDER

No. **PO22-01263 -CSE**

To: **INTEGRATED COMPUTER SYSTEMS, INC.**
 3/F Linketkai Bldg., Ortigas Ave.

Date August 08, 2022
 Reference: **PUBLIC**
 BIDDING No. 2021-FA017-
 Date of PB: PDX
 12/02/2021

San Juan City
 Metro Manila

Please deliver the article(s)/product(s)/supplies/materials listed below priced in accordance with your Quotation No. _____ dated _____ subject to the Terms and Conditions enumerated at the back hereof: **XXX-** **-XXX-**

Item No.	ITEM and DESCRIPTION/SPECIFICATIONS/STOCK No.	QTY	UNIT	UNIT PRICE	AMOUNT
	<p>c) Bidding Documents, including the Supplemental Bid Bulletins issued / Request for Offer;</p> <p>d) The Procuring Entity's Notice to Execute Framework Agreement.</p> <p>Progress payment shall be made after acceptance and completion of each Call-Off.</p> <p>As a precondition for payment, submit authenticated Import documents per DOF Order No. 87-91, if applicable.</p> <p>Subject to Expanded Withholding Tax, Creditable Withholding Tax and Other Percentage Taxes Reference: R.A. 10963, R.A. 9337, Revenue Regulation Nos. 13-18, 11-18, 16-05, 14-02, 12-01 & 2-98.</p> <p>In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be covered by either retention money in an amount equivalent to at least one percent (1%) of</p>				

CERTIFIED COPY ON FILE
 SHERYNN MAMANG
 [Signature]

TOTAL AMOUNT P 2,318,400.00

PLACE OF DELIVERY:
PROCUREMENT SERVICE-DBM WAREHOUSE
RR ROAD, CRISTOBAL ST., PACO, MANILA

DELIVERY INSTRUCTIONS:
 Within fifteen (15) calendar days upon receipt of Call-Off

FUNDS AVAILABILITY CERTIFIED BY:
SIGNATURE REDACTED
AMY T. DELA CRUZ
 ACCOUNTANT
17 Aug 2022
 DATE

AUTHORIZED BY:
SIGNATURE REDACTED
ATTY. PHILIPONNET VERA CRUZ
 DIRECTOR
8/29/22
 DATE

Purchase Order received and accepted **SIGNATURE REDACTED** Conditions enumerated at the back hereof:
INTEGRATED COMPUTER SYSTEMS, INC. MS. JOYCE ANDREA A. GUANZON
 NAME OF SUPPLIER AUTHORIZED REPRESENTATIVE (SIGNATURE OVER PRINTED NAME)
 _____ DATE RECEIVED _____ DUE DATE



CONTRACT/PURCHASE ORDER

No. **PO22-01263 -CSE**

To: **INTEGRATED COMPUTER SYSTEMS, INC.**
 3/F Linktel Bldg., Ortigas Ave.

Date August 08, 2022
 Reference: **PUBLIC**
 BIDDING No. 2021-LEA617-
 Date of PB: PDX
 12/02/2021

San Juan City
 Metro Manila

Please deliver the article(s)/product(s)/supplies/materials listed below priced in accordance with your Quotation No. _____ dated _____ subject to the Terms and Conditions enumerated at the back hereof: **XXX-** **XXX-**

Item No.	ITEM and DESCRIPTION/SPECIFICATIONS/STOCK No.	QTY	UNIT	UNIT PRICE	AMOUNT
	<p>every progress payment, or a special bank guarantee equivalent to at least one percent (1%) of the total contract price. The said amounts shall only be released after the lapse of the warranty period of three (3) months or, in the case of Expendable Supplies, after consumption thereof: Provided, however, that the supplies delivered are free from patent and latent defects, and all the conditions imposed under the contract have been fully met.</p> <p>Please submit Delivery Receipt and Copy of C.O. to the Warehousing and Delivery Division after delivery of the item.</p> <p>FOR PS STOCKS TRANCHE NO.: 3rd</p> <p>REFERENCE NO.: WALD DRF-202200481</p>				

CERTIFIED COPY ON FILE
 SHERILYN R. MANZANO

TOTAL AMOUNT **₱ 2,318,400.00**

PLACE OF DELIVERY: PROCUREMENT SERVICE-DBM WAREHOUSE RR ROAD, CRISTOBAL ST., PACO, MANILA	DELIVERY INSTRUCTIONS: Within fifteen (15) calendar days upon receipt of Call Off
FUNDS AVAILABILITY CERTIFIED BY: SIGNATURE REDACTED <u>AMY T. DELA CRUZ</u> ACCOUNTANT	AUTHORIZED BY: SIGNATURE REDACTED <u>ATTY. PHILIP JOSE T. VERA CRUZ</u> DIRECTOR

17 AUG 2022
 DATE

8/24/22
 DATE

Purchase Order received and accepted **SIGNATURE REDACTED** conditions enumerated at the back hereof.

INTEGRATED COMPUTER SYSTEMS, INC. **MS. JOYCE ANDREA A. GUANZON**
 NAME OF SUPPLIER AUTHORIZED REPRESENTATIVE (SIGNATURE OVER PRINTED NAME)

DATE RECEIVED _____ DUE DATE _____



CONTRACT/PURCHASE ORDER

No. **PO22-00559 -CSE**

To: **INTEGRATED COMPUTER SYSTEMS, INC.**
 3/F Limketkai Bldg., Ortigas Ave.

Date April 05, 2022
 Reference: PUBLIC
 BIDDING No. 2021-FA017
 Date of PB: PDX
12/02/2021

San Juan City
 Metro Manila

Please deliver the article(s)/product(s)/supplies/materials listed below priced in accordance with your Quotation

No. _____ dated _____ subject to the Terms and Conditions enumerated at the back hereof: **XXX-** -**XXX-**

Item No.	ITEM and DESCRIPTION/SPECIFICATIONS/STOCK No.	QTY	UNIT	UNIT PRICE	AMOUNT
1	TONER CART, HP Q2612A, Black Lot No. 1	644	CART	3,600.00	2,318,400.00
2	TONER CART, HP Q7553A, Black Lot No. 2 ***** For complete and detailed specifications, please refer to the following attached documents: a. Technical Evaluation Report; b. Resolution No. TSRC-2021-001 (if applicable). The following documents shall be deemed to form and be read and construed as part of this Call-Off Order: a) The Supplier's Bid, including the Technical and Financial Proposals, and all other documents/ Statements submitted (e.g.	212	CART	4,500.00	954,000.00

CERTIFIED COPY ON FILE

Sherilyn R. Manzano

TOTAL AMOUNT **₱ 3,272,400.00**

PLACE OF DELIVERY:
PROCUREMENT SERVICE-DBM WAREHOUSE
 RR Road, Cristobal St., Paco, Manila

DELIVERY INSTRUCTIONS:
 Within fifteen (15) calendar days upon receipt of Call-Off
4/6/2022

FUNDS AVAILABILITY CERTIFIED BY:
SIGNATURE REDACTED
AMY T. DELA CRUZ
 ACCOUNTANT
4/6/2022
 DATE

AUTHORIZED **SIGNATURE REDACTED**
ATTY. JASONMER L. UAYAN
 DIRECTOR
08 APRIL 2022
 DATE

Purchase Order received and accepted by **SIGNATURE REDACTED** tions enumerated at the back hereof:
INTEGRATED COMPUTER SYSTEMS, INC.
MS. JOYCE ANDREA GUANZON
 AUTHORIZED REPRESENTATIVE
 NAME OF SUPPLIER (SIGNATURE OVER PRINTED NAME) DATE RECEIVED 4/8/22 DUE DATE

CONF. PR. 622-15



CONTRACT/PURCHASE ORDER

No. **PO22-00559 -CSE**

To: **INTEGRATED COMPUTER SYSTEMS, INC.**
 3/F Limketkai Bldg., Ortigas Ave.

Date April 05, 2022
 Reference: PUBLIC
 BIDDING No. 2021-FA017-
PDX
 Date of PB: 12/02/2021

San Juan City
 Metro Manila

Please deliver the article(s)/product(s)/supplies/materials listed below priced in accordance with your Quotation

No. _____ dated _____ subject to the Terms and Conditions enumerated at the back hereof: **XXX-** **XXX-**

Item No.	ITEM and DESCRIPTION/SPECIFICATIONS/STOCK No.	QTY	UNIT	UNIT PRICE	AMOUNT
	<p>bidder's response to clarifications on the bid), including corrections to the bid resulting from the Procuring Entity's bid evaluation;</p> <p>b) Framework Agreement List</p> <p>c) Bidding Documents, including the Supplemental Bid Bulletins issued / Request for Offer;</p> <p>d) The Procuring Entity's Notice to Execute Framework Agreement.</p> <p>Progress payment shall be made after acceptance and completion of each Call-Off.</p> <p>As a precondition for payment, submit authenticated Import documents per DOF Order No. 87-91, if applicable.</p> <p>Subject to Expanded Withholding Tax, Final Withholding Tax and Other Percentage Taxes Reference: R.A. 9337, Revenue Regulation Nos. 16-05, 14-02, 12-01 & 2-98.</p> <p>In order to assure that manufacturing defects shall be corrected</p>				
TOTAL AMOUNT					₱ 3,272,400.00

CERTIFIED COPY ON FILE

Sherilyn P. Manzano

PLACE OF DELIVERY:
PROCUREMENT SERVICE-DBM WAREHOUSE
 RR Road, Cristobal St., Paco, Manila

DELIVERY INSTRUCTIONS:
 Within fifteen (15) calendar days upon receipt of Call-Off

FUNDS AVAILABILITY CERTIFIED BY:
SIGNATURE REDACTED
AMY T. DELA CRUZ
 ACCOUNTANT *AS*
4/6/2022
 DATE

AUTHORIZED BY:
SIGNATURE REDACTED
ATTY. JASONMER L. UAYAN
 DIRECTOR *JS*
08 APRIL 2022
 DATE

Purchase Order received and accepted subject **SIGNATURE REDACTED** is enumerated at the back hereof.
INTEGRATED COMPUTER SYSTEMS, INC.
NAME OF SUPPLIER
MS. JOYCE ANDREA A. OLANZON
 AUTHORIZED REPRESENTATIVE (SIGNATURE OVER PRINTED NAME)
DATE RECEIVED
DUE DATE



CONTRACT/PURCHASE ORDER

No. **PO22-00559 -CSE**

To: **INTEGRATED COMPUTER SYSTEMS, INC.**
 3/F Linkeikai Bldg., Ortigas Ave.

Date April 05, 2022
 Reference: PUBLIC
 BIDDING No. 2021-FA017-
PDX
 Date of PB: 12/02/2021

San Juan City
 Metro Manila

Please deliver the article(s)/product(s)/supplies/materials listed below priced in accordance with your Quotation

No. _____ dated _____ subject to the Terms and Conditions enumerated at the back hereof. **XXX-** **-XXX-**

Item No.	ITEM and DESCRIPTION/SPECIFICATIONS/STOCK No.	QTY	UNIT	UNIT PRICE	AMOUNT
	<p>by the Supplier, a warranty shall be covered by either retention money in an amount equivalent to at least one percent (1%) of every progress payment, or a special bank guarantee equivalent to at least one percent (1%) of the total contract price. The said amounts shall only be released after the lapse of the warranty period of three (3) months or, in the case of Expendable Supplies, after consumption thereof: Provided, however, that the supplies delivered are free from patent and latent defects and all the conditions imposed under the contract have been fully met.</p> <p>Please submit Delivery Receipt and Copy of C.O. to the Warehousing and Delivery Division after delivery of the item. FOR PS STOCKS</p> <p>Tranche No. 2nd</p> <p>REFERENCE NO.: WALD_DRF-202200191 WALD_DRF-202200160</p>				

CERTIFIED COPY ON FILE

Sherilyn R. Manzano

TOTAL AMOUNT ₱ **3,272,400.00**

PLACE OF DELIVERY:
PROCUREMENT SERVICE-DBM WAREHOUSE
 RR Road, Cristobal St., Paco, Manila

DELIVERY INSTRUCTIONS:
 Within fifteen (15) calendar days upon receipt of Call Off

FUNDS AVAILABILITY CERTIFIED BY:
SIGNATURE REDACTED
AMY T. DELA CRUZ
 ACCOUNTANT *[Signature]*
 DATE 4/6/2022

AUTHORIZED BY:
SIGNATURE REDACTED
ATTY. JASONMER L. UAYAN
 DIRECTOR *[Signature]*
 DATE 08 APRIL 2022

Purchase Order received and accepted **SIGNATURE REDACTED** conditions enumerated at the back hereof:
INTEGRATED COMPUTER SYSTEMS, INC.
 NAME OF SUPPLIER *[Signature]* AUTHORIZED REPRESENTATIVE (SIGNATURE OVER PRINTED NAME) 4/8/22 DATE RECEIVED _____ DUE DATE _____